

# Privacy Notice in relation to managing your membership of Co-operatives UK

This privacy notice describes how we collect and use personal information about you in relation to how we manage your membership of Co-operatives UK in accordance with the General Data Protection Regulation (GDPR).

This privacy notice should be read in conjunction with our full privacy notice we can be found [online](#).

By choosing to become a member of Co-operatives UK (“us” “our”), you are agreeing to be bound by our [rulebook](#) and a membership contract.

We need some information about your organisation in order for it to join as a member. To keep in touch with the organisation and fulfil that membership contract we also need some information that classes as personal data. All personal data is processed in line with the requirements of data protection law.

We are required by law to maintain a register of members. As our members are organisations, the register is primarily made up of corporate details (which are not personal data) but also includes additional publicly available data from the Mutuels Register or Register of Companies. We also need to collect, use and retain the contact details of someone within the organisation whilst it is a member and for a period after membership has ended.

By choosing to become member, your organisation agrees to provide the name, email and telephone number of a contact for your organisation. This will be our main contact.

We encourage members to make sure the contact details of our main contact are kept up to date. If we discover that we cannot contact your organisation using the details you have provided, we will use the Mutuels Register or Register of Companies to obtain the details of your organisation’s Secretary in order to make contact.

The table below sets out the type of personal information we collect and for what purpose.

Type of information	Purpose	Shared with
Main contact address, telephone numbers, email address	Managing the Member’s membership of the Society.	Internal colleagues to manage your membership
Dates of when the main contact commenced and ended.	Managing the Member’s membership of the Society.	
Bank details for the member organisation	Managing the Member’s membership of the Society.	